

## EuroHPC Summit Week 2021 including PRACEdays21

Updated Recording Guidelines – 10 February 2021

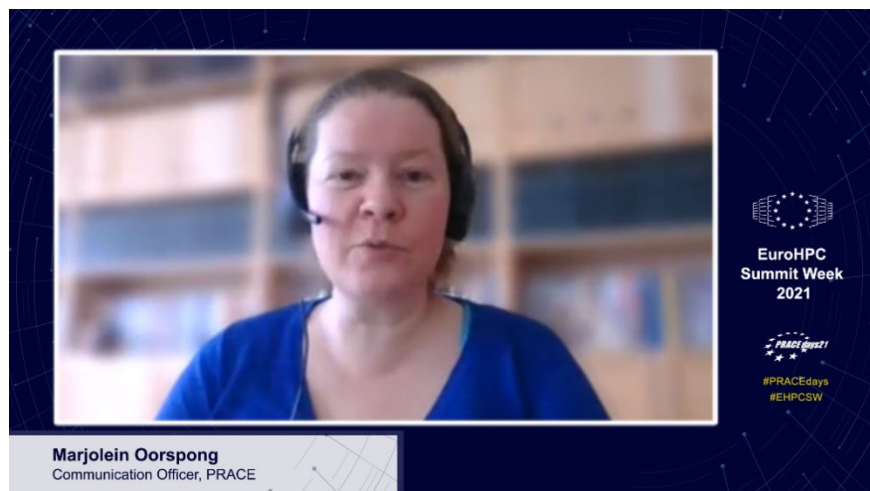
We received the feedback that our branded virtual background caused for some speakers' difficulties by recording of their presentation. To make it as easy as possible for you to pre-record your presentation, here are two solutions.

Please pick the option you are most comfortable with:

**Option 1:** Please **record yourself – preferably on Skype**, or Zoom - in **full screen mode**, while speaking to camera, **without a virtual background**. Either chose a clean background or blur your background. Change your slides to narrate the content, but **do not share your screen**: we only need to see your face.

- Please **send us your recorded clip** (title: LAST NAME-Firstname) e.g.: **OORSPONG-Marjolein**
- Send your slides along with your video clip
- Please, also send us some notes on the time you would like each slide to be visible while you speak / indicate when your slides need to change.
- Submit your video file or link (where the video can be downloaded e.g. Wetransfer or DropBox folder) and your presentation slides to this e-mail address: [submissions-pracedays@prace-ri.eu](mailto:submissions-pracedays@prace-ri.eu)
- **We will edit the video to combine your recorded clip and slides to make a dual screen format for the EHPCSW 2021, which will look like the mock-ups below.**

We will show this at the start of your presentation





We will show this throughout your talk

**Option 2:** Please record your presentation - **preferably on Skype** - or Zoom, and use 'shared screen' throughout your talk, so we will hear only your voice narrating it and see your slides.

- Please **send us your recorded clip** (title: LASTNAME-Firstname) e.g.: **OORSPRONG-Marjolein**
- Send us your presentation file.
- Please, send us some notes also on the time you would like each slide to be visible while you speak / indicate when you change slides.
- Submit your video file or link (where the video can be downloaded e.g. WeTransfer or DropBox folder) and your presentation slides to this e-mail address: [submissions-pracedays@prace-ri.eu](mailto:submissions-pracedays@prace-ri.eu)
- We will use the photo you sent us together with your bio for the conference programme in a small box. Alternatively, you can screen grab an image of yourself while recording via Skype or Zoom and send us that too.

Please send us your recording and supporting materials as soon as possible (**deadline 15 February 2021, EOB**).